

MEDICAL LABORATORY BOARD
PERSONNEL AND EDUCATION COMMITTEE

MINUTES

Date: April 12, 2006

Time: 1:00 p.m., CDT

Location: Cumberland Room
Ground Floor, Cordell Hull Building
425 Fifth Avenue North
Nashville, TN 37247

Members Present: Martha Duncan, MT, Committee Chairperson
Thomasa Cooper, MT
Norman Crowe, Independent Lab Management/Admin Representative
Yvonne Davis, MT
Linda Lahr, MT
Alison McDonald-Spakes, CT
John C. Neff, M.D.
Trudy Papuchis, M.D.

Members Absent: None

Staff Present: Lynda S. England, MT, Consultant II, Director
Cheryl H. Thacker, MT, Consultant I, Administrator
Robert Kraemer, Advisory Attorney

Presiding Officer: Martha Duncan, MT

Minutes: Minutes from the personnel and education committee were presented at the full Medical Laboratory Board meeting for approval.

Proceedings and Action Taken:

1. With a quorum present, Ms. Duncan called the meeting to order at 1:12 p.m.

Ms. Duncan welcomed Dr. Trudy Papuchis, the newest member of the Personnel & Education Committee.

2. Review Correspondence

- A. The Committee discussed Rule 1200-6-1-.12 regarding continuing education requirements for medical laboratory personnel. Ms. England informed the Committee about the number of telephone calls the administrative office has received regarding continuing education and that the same information is given to everyone. The Committee agreed that licensees, if audited, need to submit documentation of their continuing education with the laboratory director's signature, or a notarized copy. Also, the documentation should reflect the title of the course, the number of hours received, and the licensee's name.

Ms. England also informed the Committee that she is researching an agency that the State of Florida employs to provide continuing education for Florida's medical laboratory personnel.

- B. The Committee was asked by Dr. Barbara Benstein, Professor and Program Director of the Cytotechnology Program, to review and consider a change in the curriculum and the degree awarded for the Cytotechnology

Education Program. Effective September 2006, the Bachelor of Science in Cytotechnology degree will be replaced with a Master of Cytopathology Practice (MCP) degree. This change has been approved by the University of Tennessee Board of Trustees and the Tennessee Higher Education Commission. This change has also been supported by the Cytotechnology Programs Review Committee (CPRC), the committee which reviews cytotechnology programs for the Commission on Accreditation of Allied Health Education Programs (CAAHEP).

During discussion, Dr. Neff made a comment that the curriculum seems somewhat lacking, but that it was ok. Ms. Lahr asked Ms. McDonald-Spakes if cytologists have a separate accrediting agency and Ms. McDonald-Spakes replied that the American Society of Cytopathology the CPRC, the review committee that sets the standards. Dr. Neff motioned to accept the curriculum and degree changes. Mr. Crowe seconded the motion. The motion carried.

- C. Dr. Robert D. Robison, the Program Director for the Medical Technology Training Program at Austin Peay State University, was present at the meeting and asked the Committee to review and discuss a proposed Medical Laboratory Technician (MLT) to Medical Technology (MT) on-line program that APSU would like to start. Dr. Robison commented that this program is similar to the degree pathway envisioned by Robert Cruz, the APSU Program Director twelve years ago. Dr. Robison said that this program is very structured and that the students will have to take one course that is not on-line. Ms. Lahr asked about the subjects that the students were required to take and where were the students supposed to complete the required pre-requisite courses. Dr. Robison said he did not know, but possibly some of the community colleges would be appropriate. The students have to finish the pre-requisites before continuing to the on-line instruction. One of the requirements for this program is three years of experience in an accredited laboratory. Upon completion of this program, APSU awards a Bachelor of Science Degree. Following discussion, Ms. McDonald-Spakes motioned to accept this program. Dr. Neff seconded the motion. The motion carried.
- D. Ms. Thacker informed the committee that Tennessee State University has asked for approval of the following clinical rotation site for its medical laboratory technology students:

Tennessee Valley Healthcare System (TVHS) – Nashville Campus (VA)
1310 24th Ave So.
Nashville, TN 37212

Following a review of the submitted documentation, Ms. Lahr made a motion to approve the request. Ms. Davis seconded the motion. The motion carried.

- E. Ms. Thacker informed the committee that MedVance Institute in Cookeville, TN is requesting approval of the following clinical training site to train its medical laboratory technician students:

The Medical Center at Franklin (Commonwealth Health Corporation)
1100 Brookhaven Road
Franklin, KY 42134

The Committee discussed all of the information provided regarding this site. They had several concerns, including the size of the hospital, the number of tests that are performed on outpatients, would the students have constant supervision, and the lack of a variety of testing in chemistry and hematology that the students could be exposed to at a larger facility. Ms. Lahr made a motion to deny this request because of the above listed concerns. Dr. Neff seconded the motion. The motion carried.

- F. Ms. Thacker informed the committee that the Cytotechnology Program at The University of Tennessee Health Science Center in Memphis, TN is requesting approval of the following clinical training site to train its Special Analyst – Cytotechnology students:

Laboratory Corporation of America Holdings – Memphis Facility
930 Madison Avenue, Suite 500
Memphis, TN 38163

Dr. Neff and Mr. Crowe recused themselves. Following a review of the submitted documentation, Ms. McDonald-Spakes made a motion to approve the request. Ms. Lahr seconded the motion. The motion carried.

3. 1. Review files for eligibility.

There were no files to review at this time.

2. Mr. Kraemer presented the newly revised policy regarding criminal convictions that licensees and applicants may list on applications for licensure, license renewals, and license reinstatements. This policy is an aid to the medical technologist consultant in the Board's Administrative Office. The Committee discussed the policy and compared it to two policies previously approved by the Board. Dr. Neff made a motion to accept this policy. Ms. Cooper seconded the motion. The motion carried.

4. Review and Ratification

A. New Licenses and Temporary Licenses (Attachment 1)

After review, Dr. Neff motioned to ratify the new licenses and temporary licenses from January 1, 2006 – March 31, 2006, with a second to the motion by Mr. Crowe. The motion carried.

B. Reinstatements (Attachment 2)

After review, Ms. Lahr motioned to ratify the reinstatements from January 1, 2006 – March 31, 2006, with a second to the motion by Dr. Carter. The motion carried.

C. Closed Files (Attachment 3)

After review, Ms. Cooper motioned to ratify the closed files from January 1, 2006 – March 31, 2006, with a second to the motion by Ms. Davis. The motion carried.

5. Insufficient Funds

There were none to report at this time.

6. Rulemaking Update/ Jerry Kosten

There was no report at this time.

7. Other Business

Ms. Thacker informed the Committee of a change at the American Society for Clinical Pathology (ASCP) regarding verification of certification, submitting a copy of an applicant's exam admission letter, and submitting a copy of an applicant's exam score. ASCP has contracted with another company and the applicant has to go on-line to have a verification either faxed or e-mailed to this office for a fee of \$12.50, or make the request by telephone for a fee of \$17.50. Ms. Lahr, an MLT program director, indicated that the program directors have access to the score reports and they should be able to submit them to the administrative office. Ms. England questioned why the Board has to have the score report and the Committee members said they did not know. The Rules do not mention a requirement for obtaining the exam scores. There will be further discussion regarding this new verification system.

Statement of Next Meeting

The next meeting will be held on July 12, 2006 at 1 p.m. CDT at the Millennium Maxwell House 2025 Metrocenter Blvd. Nashville, TN 37228.

Record of Adjournment

With no further business to discuss, the meeting was adjourned at 2:35 p.m. on a motion properly presented by Dr. Neff and seconded by Mr. Crowe. The motion carried.

Signature: _____
Martha Duncan, MT
Chairperson

Date: _____

**Attachment 1
New Licenses
January 1, 2006 – March 31, 2006**

License Number	Last Name	First Name	City	Category
21620	AHMED	ASHFAQ	NASHVILLE, TN	TECHNOLOGIST - GENERAL
21644	AMIN	ANJANA	NEW LENOX, IL	TECHNICIAN - GENERAL
21703	BAGGARLEY	ANDREA	LEWISPORT, KY	TECHNOLOGIST - GENERAL
21696	BAILEY	JOHN	EWING, VA	TECHNICIAN - GENERAL
18710	BAILEY	PAULA	LEBANON, TN	SUPERVISOR - GENERAL
10004	BARKER	JOYCE	HUMBOLDT, TN	SUPERVISOR - GENERAL
21653	BARNUM	HILDA	KNOXVILLE, TN	TECHNOLOGIST - GENERAL
21490	BEQAJ	SAFEDIN	BRENTWOOD, TN	SUPERVISOR - GENERAL
21688	BIEHL	DONALD	CLARKSVILLE, TN	TECHNOLOGIST - GENERAL
20675	BISHOP	CHRISTINA	KNOXVILLE, TN	SUPERVISOR - GENERAL
14828	BOOSHU	MARLIESE	JOHNSON CITY, TN	TECHNOLOGIST - GENERAL
21699	BROWN	JOANNA	CROSSVILLE, TN	TECHNICIAN - GENERAL
21697	CASANOVA	HOLLY COLLINS	ASHLAND CITY, TN	TECHNOLOGIST - GENERAL
11261	CHARLTON	PAMELA	CHUCKEY, TN	SUPERVISOR - GENERAL
21633	CHERUKUPALLI	LAKSHMI	MEMPHIS, TN	TECHNICIAN - GENERAL
21564	DENNING	JESSICA	WESTMORELAND, TN	TECHNICIAN - GENERAL
21295	DESAI	SHILPA	GERMANTOWN, TN	TECHNOLOGIST - GENERAL
13966	DOZIER	GENEVA	HUMBOLDT, TN	SUPERVISOR - GENERAL
21622	DROHO	JANET	FRANKLIN, TN	TECHNOLOGIST - GENERAL
21641	FARRELL	SARA	KNOXVILLE, TN	TECHNOLOGIST - GENERAL
21638	FOUST	AMELIA	OAK RIDGE, TN	TECHNOLOGIST - GENERAL
21698	GIBSON	JUSTIN	TUPELO, MS	TECHNICIAN - GENERAL
21624	HALE	IZETTA	DAYTON, TN	TECHNICIAN - GENERAL
21407	HILL	VERONICA	CORDOVA, TN	TECHNOLOGIST - GENERAL
21694	JOHNSON	DOROTHEE	MEMPHIS, TN	TECHNICIAN - GENERAL
14404	JULIAN	CONNIE	ROAN MOUNTAIN, TN	SUPERVISOR - GENERAL
17927	KELLY	LORILEE	JACKSON, TN	SUPERVISOR - GENERAL
20883	KITOS, PHD	GARY	FRANKLIN, TN	DIRECTOR - IMMUNOLOGY
21607	MARTIN	LARRY	YULEE, FL	SUPERVISOR - GENERAL
21713	MCKIDDY	NICHOLOS	WOODBINE, KY	TECHNICIAN - GENERAL
21693	MENSER	MARTHA	LEHIGH ACRES, FL	TECHNOLOGIST - GENERAL
21667	MOYER	SARAH	RIDGEWAY, SC	TECHNICIAN - GENERAL
14214	PARMAN	KELLY SILAS	KNOXVILLE, TN	TECHNOLOGIST - GENERAL
21695	PRADHAN	KIRAN	FARRAGUT, TN	TECHNOLOGIST - GENERAL
19156	RAFIEETARY	MARYAM	MEMPHIS, TN	SUPERVISOR - GENERAL
21684	RENFRO	SHEILA	MUSCLE SHOALS, AL	SUPERVISOR - GENERAL
21689	SETTLE	STEPHANIE	CROSSVILLE, TN	TECHNICIAN - GENERAL
21686	SIBOLD	MARK	CAPE CORAL, FL	TECHNOLOGIST - GENERAL
21682	SLIVIAK	KENNETH	COOKEVILLE, TN	TECHNICIAN - GENERAL
21616	SMARTT	CHRISTY	MANCHESTER, TN	TECHNICIAN - GENERAL
10126	SMITH	CAROLYN	ALLARDT, TN	SUPERVISOR - GENERAL
12786	SPENCE	RUTH ANN	CLARKSVILLE, TN	SUPERVISOR - MICRO.
21701	STEELE	TAMMY	COOKEVILLE, TN	TECHNICIAN - GENERAL

21654	STEWART	TOCCORA	ARLINGTON, TN	TECHNICIAN - GENERAL
11796	TROMPOWER	SHERI	JACKSON, TN	SUPERVISOR - GENERAL
21687	WALDROP	JAMIE	HELENA, AL	TECHNOLOGIST - GENERAL
14663	WALKER	ORISTYNE	JACKSON, TN	DIRECTOR - IMMUNOLOGY
21142	WALSH	MELISSA	KNOXVILLE, TN	SUPERVISOR - GENERAL
21663	WOLFRAM	BRANDI	COOKEVILLE, TN	TECHNICIAN - GENERAL
21650	ZVOLANEK	JANINE	BRIGHTON, TN	TECHNICIAN - GENERAL
21716	BLANKENSHIP	DEBORAH	COHUTTA, GA	TECHNICIAN - GENERAL
21728	BOUDREAU	MELINDA	COLLIERVILLE, TN	TECHNOLOGIST - GENERAL
21729	BOZELL	SUZANNE	LAKEWOOD, CO	TECHNOLOGIST - GENERAL
21642	BROWN	NATALIE	OAK RIDGE, TN	TECHNOLOGIST - GENERAL
21215	BURGESS	LISA	BARTLETT, TN	SUPERVISOR - GENERAL
17872	CLARK	LORA	JOHNSON CITY, TN	SUPERVISOR - GENERAL
21230	COLEMAN	ANTHONY	BOWLING GREEN, KY	SUPERVISOR - GENERAL
21678	DANIELS	JEREMIAH	MORRISTOWN, TN	TECHNICIAN - GENERAL
21712	DOUGLAS	TAMIKA	NASHVILLE, TN	TECHNOLOGIST - GENERAL
20712	DUNCAN	VEDA	MEMPHIS, TN	SUPERVISOR - GENERAL
21707	FOSSEY	SALLYANNE	HENDERSONVILLE, TN	SUPER- HISTOCO&IMMUNOGE
21705	FUSILIER	JILLIAN	JONESBORO, AR	TECHNICIAN - GENERAL
21651	GREENE	MICHAEL	KNOXVILLE, TN	TECHNOLOGIST - GENERAL
21719	HAMRICK	SHARON	FT. CAMPBELL, KY	TECHNICIAN - GENERAL
21743	HARDY	KIMBERLY	JOHNSON CITY, TN	TECHNICIAN - GENERAL
21711	HAUGHT	CHALEEN	CORBIN, KY	TECHNOLOGIST - GENERAL
21740	HEINTZ	LISA	COLLIERVILLE, TN	TECHNOLOGIST - GENERAL
20833	HOLLOWELL, JR	ROBERT	MCKENZIE, TN	SUPERVISOR - GENERAL
21720	HUMAIDEH	ISSAM	HANCEVILLE, AL	TECHNICIAN - GENERAL
1040	KAMAN	KATHERINE	GERMANTOWN, TN	SUPERVISOR - GENERAL
21673	LUCAS	KATHIE	CHURCH HILL, TN	TECHNICIAN - GENERAL
21652	MILLER	WILLIAM T.	OLIVE BRANCH, MS	TECHNOLOGIST - GENERAL
14214	PARMAN	KELLY SILAS	KNOXVILLE, TN	SUPERVISOR - GENERAL
20504	PARSONS	KRISTI	OOLTEWAH, TN	SUPERVISOR - GENERAL
21670	POFF	ELIZABETH	KINGSPORT, TN	TECHNICIAN - GENERAL
12370	SOUTHERLAND	PHYLLIS	JONESBOROUGH, TN	SUPERVISOR - GENERAL
21660	TUBB	VALERIE	MCMINNVILLE, TN	TECHNICIAN - GENERAL
21721	WILES	MARILYN	ZEPHYRHILLS, FL	TECHNOLOGIST - GENERAL
21708	ZUKOWSKI	JANET	CROSSVILLE, TN	TECHNICIAN - GENERAL

TOTAL NEW LICENSES 1ST QTR 2006: 79

	TEMPORARY	LICENSES		
21675	CANTER	RUTH	ELIZABETHTON, TN	TECHNICIAN - GENERAL
21678	DANIELS	JEREMIAH	MORRISTOWN, TN	TECHNICIAN - GENERAL
21671	EVERHART	STEPHANIE	JOHNSON CITY, TN	TECHNICIAN - GENERAL
21679	FRANKLIN	AMY	MT CARMEL, TN	TECHNICIAN - GENERAL
21674	CAMPBELL	KIM	JOHNSON CITY, TN	TECHNICIAN - GENERAL
21649	BRIMO	IMAD	MEMPHIS, TN	TECHNOLOGIST - GENERAL
21669	FRANKLIN	MELANIE	JONESBOROUGH, TN	TECHNICIAN - GENERAL
21673	LUCAS	KATHIE	CHURCH HILL, TN	TECHNICIAN - GENERAL

21658	HALL	AIMEE	KNOXVILLE, TN	TECHNOLOGIST - GENERAL
21676	JUSTICE	LISA	JOHNSON CITY, TN	TECHNICIAN - GENERAL
21672	WINSTON	STEPHANIE	MOUNTAIN CITY, TN	TECHNICIAN - GENERAL
21683	CHILDS	STEPHANIE	NASHVILLE, TN	TECHNOLOGIST - GENERAL
21665	LIGGETT	JASON	KNOXVILLE, TN	TECHNOLOGIST - GENERAL
21691	BEST	DANA JO	TELLICO PLAINS, TN	TECHNICIAN - GENERAL
21690	CONATSER	ROBERT	JAMESTOWN, TN	TECHNICIAN - GENERAL
21668	ATWOOD	LISA ATWOOD	MOUNTAIN CITY, TN	TECHNICIAN - GENERAL
21725	FORREST	ELIZABETH	MEMPHIS, TN	TECHNICIAN - GENERAL
21659	SERE	JENNIFER	MEMPHIS, TN	TECHNICIAN - GENERAL

TOTAL	TEMPORARY	LICENSES	1ST QTR. 2006: 18
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Attachment 2
Reinstatements
January – March, 2006

License Number	Last Name	First Name	City	Category
12454	ARTERBRIDGE	GWENDOLYN G.	DYERSBURG, TN	TECHNOLOGIST - GENERAL
20182	BATES	JUNE V.	MEMPHIS, TN	TECHNOLOGIST -
9552	BRADFORD	KIM L.	NASHVILLE, TN	CHEMISTRY
20384	HARMAN	DIANA J.	GRAY, TN	TECHNICIAN - GENERAL
6812	MINK	SUE ANN	KNOXVILLE, TN	TECHNOLOGIST - GENERAL
18342	PATEL	SANGITA P.	CLEVELAND, TN	TECHNICIAN - GENERAL
18985	RIGNEY	REGINA	MURFREESBORO, TN	TECHNICIAN - GENERAL
19962	SALINAS	BETTINA A.	CLINTON, TN	TECHNOLOGIST - GENERAL
2009	SCRUGGS	BOBBIE J.	OLIVE BRANCH, MS	TECHNICIAN - GENERAL
20984	THORNBUR	PATRICIA L.	SWEETWATER, TN	TECHNICIAN - GENERAL
*6673	WILSON	EVON	MEMPHIS, TN	SUPERVISOR - GENERAL
21035	MEDCALF	AMANDA L.	ARLINGTON, TN	TECHNOLOGIST - GENERAL
*14200	MOORE	LAURA M.	KNOXVILLE, TN	TECHNICIAN - GENERAL
5686	SMITH	SHARON F.	MASCOT, TN	TECHNICIAN - GENERAL
*6157	SUSONG	JOHNETTA	HARRISON, TN	TECHNOLOGIST - GENERAL
*11830	WILLIAMS	CAROLYN J.	MEMPHIS, TN	TECHNOLOGIST - GENERAL

	* REACTIVATED	VOLUNTARY	RETIRED
TOTAL	REINSTATEMENTS	1ST QUARTER	2006: 16

ATTACHMENT 3

CLOSED FILES
JANUARY – MARCH 2006

File Number	Last Name	First Name	City	Category
21497	MCEWEN	BRENDA L.	SMITHVILLE, TN	TECHNICIAN - GENERAL
21446	TABOR	TERESA L.	KINGSPORT, TN	TECHNICIAN - GENERAL
21442	WARD	DONNA M.	WATAUGA, TN	TECHNICIAN - GENERAL

TOTAL	CLOSED FILES	1ST QTR 2006:3
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